

## Volunteer Position Description

*Desotorow Gallery is looking for a self-motivated, outgoing, volunteer who works well in a team and is able to multi-task and complete assigned tasks in a timely and efficient manner.*

Volunteer Position:

Curatorial Associate

Purpose/Objective:

- To provide artists with a helpful and positive exhibition experience
- To develop rapport and building strong relations with exhibiting artists and the community
- To maintain a high-quality exhibition space

Responsibilities:

- Report directly to the curator
- Available 4-6 hours a week
- Gallery sit once a week
- Available Thursdays and/or Fridays to assist with the installation and de-installation of exhibits
- Assist Curator with the maintenance of gallery facilities

Preferred Experience:

- Art Handling
- Art Hanging
- Exhibit preparations (patching, sanding, & painting)
- Exhibit design
- Knowledge of art history
- Knowledge and appreciation of art
- Previous museum and/or gallery experience

Training/Support Provided:

- Orientation
- Maintenance & Hanging

Volunteer Supervisor:

Curator